

----- Forwarded message -----

From: **binay pandey** <binaypandey003@gmail.com>

Date: Sun, Jan 04, 2026 at 2:36 PM

Subject: Resignation

To: Umang Kanoria <umangkanoria@gmail.com>

Cc: skanoria@kancotea.in <skanoria@kancotea.in>, S.K. Parhi <system.admin@kancotea.in>

Subject: Resignation Letter

Dear Sir,

I hope this message finds you well. I am writing to formally submit my resignation from my position at Lakmijan Tea Estate. Please consider my request my last working day as 15th January 2026

This decision was not an easy one. I am grateful for the opportunities, guidance, and support I have received during my time with the organization. Working under your leadership has been a valuable experience, and it has contributed significantly to my professional growth.

I will ensure a smooth transition of my responsibilities and am happy to assist in handing over my duties during the notice period.

Thank you once again for the trust and encouragement extended to me. I wish the company continued success in the future.

Yours sincerely,

Regards,

Binay Kumar Pandey.

Manager

Lakmijan Tea Estate.

DATE --- 04 / 01 / 2026